

# BIZQUIZ

## The BizEquity Business Owner Succession Planning Quiz

You're running a business – and planning for the future is important. But you may be putting off some VERY key issues. Take the **BizEquity® BIZQUIZ™**, designed to make you think about the most important decisions that could effect the future of your business.

NAME \_\_\_\_\_

DATE \_\_\_\_\_



Do you have a written “*Out of Office Plan*” (6 months no contact with staff or clients)?

☐

YES

☐

NO



Do you have an “*If Something Happens to me Letter*” that would be mailed out to your staff and clients?

☐

YES

☐

NO



Do you have a written *succession plan* documented with your successor or family members?

☐

YES

☐

NO



Could your business operate if you *missed an extended period of time*?

☐

YES

☐

NO



Do you know *who would run the company* if you had an extended absence?

☐

YES

☐

NO



Have you had *business appraised* within the last 3 years?

☐

YES

☐

NO



Do you plan to *fund your retirement* with the sale of your business?

☐

YES

☐

NO

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